



Brighton & Hove City Council

FORWARD PLAN OF KEY DECISIONS

FROM NOVEMBER 2011 TO FEBRUARY 2012

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS

www.brighton-hove.gov.uk

Edition 42

Published 14 October 2011

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan may include other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

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Brighton & Hove City Council Forward Plan November to February

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DECISIONS ANTICIPATED FOR NOVEMBER 2011					
HMCC 14247	07/11/11 30/11/11	<p>All Wards Review of Grounds Maintenance - Council housing land</p> <p>To seek approval of the recommendations arising from the review of the grounds maintenance service for council housing land.</p> <p>Note: This item is being deferred to 20th October Housing Cabinet Member Meeting to allow for detailed consultation with the community and to seek the view of Housing Management Consultative Committee.</p> <p>Note: This item is being deferred to 5th January 2011 Housing Cabinet Member Meeting to allow for pilot projects to be delivered and evaluated and for detailed consultation with the community.</p> <p>Note: This item is being deferred to allow for the phase 2 pilot projects to be delivered and evaluated and for the new service standards to be developed. A</p>	<p>Housing Management Consultative Committee</p> <p>Housing Cabinet Member Meeting Cabinet Member for Housing</p> <p>Edition 21 (February - May 2010)</p>	<p>Residents of the Estates Service Working Group are involved in preparing the report. Residents of Housing Management Consultative Committee will be consulted on 29 March 2010.</p>	<p>Graham Page Tel: 01273 293354</p>

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		consultation progress report on the review will be presented to Housing Management Consultative Committee on 13 December 2010.			
CAB 25585	10/11/11	<p>All Wards Re Tendering Home Care Contracts</p> <p>Cabinet received and approved a report on 14.7.11 on this matter. This report seeks approval to include an additional homecare service within the agreed procurement process.</p>	<p>Cabinet Cabinet Member for Adult Social Care & Health</p> <p>Edition 42 (November 2011 - February 2012)</p>	The procurement process involves a comprehensive consultation process.	Debbie Greening Tel: 29-5739
CAB 25599	10/11/11	<p>All Wards New Junior Places in Hove and Portslade</p> <p>To see Cabinet approval for options for the provision of 3 forms of Junior entry in Portslade and two forms of Junior entry in Hove.</p>	<p>Cabinet Councillor Sue Shanks</p> <p>Edition 42 (November 2011 - February 2012)</p>	Consultation with schools and Governors in both localities.	Gil Sweetenham Tel: 29-3474

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CAB 25601	10/11/11	All Wards Proposed Temporary Expansion of Goldstone, Westdene, Queens Park and Connaught To seek Cabinet approval for the proposed expansion of schools to accommodate a 'spike' in reception class number for September 2012.	Cabinet Councillor Sue Shanks Edition 42 (November 2011 - February 2012)	Informal consultation with heads and Chairs of Governors, Paper asks to make consultation formal	Gil Sweetenham Tel: 29-3474
CAB 25603	10/11/11	All Wards Permanent arrangements for the management of Connaught Infant school To seek cabinet approval confirming the permanent arrangements for Connaught Infant school as part of West Hove Infant school	Cabinet Councillor Sue Shanks Edition 42 (November 2011 - February 2012)	Consultation with Governing Body to confirm temporary arrangements for the future	Gil Sweetenham Tel: 29-3474

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CAB 25463	10/11/11	Moulsecoomb & Bevendean Falmer Released Land To seek Cabinet approval for options on proceeding with redevelopment of the site	Cabinet Cabinet Member for Planning, Employment, Economy & Regeneration, Cabinet Member for Finance & Central Services Edition 42 (November 2011 - February 2012)		Richard Davies Tel: 296825
JCB 21596	14/11/11	All Wards The Reconfiguration of Short Term Services To seek JCB approval for the Reconfiguration of Short Term Services	Joint Commissioning Board Cabinet Member for Adult Social Care & Health Edition 35 (April - July 2011)	Health and Adult Social Care internal and external stakeholders, Cabinet Member	Wendy Young Tel: 01273 574688
JCB 24252	14/11/11	All Wards Carers Strategy Refresh To update Carers Commissioning Strategy 2012/13 and agree new priorities for 2012/15.	Joint Commissioning Board Cabinet Member for Adult Social Care & Health	Carers Strategy Group September 2011 Carers Forum October 2011 Carers Support Group Sept-Oct 2011 Carers Voice September 2011	Tamsin Peart Tel: 01273 295253

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JCB 24256	14/11/11	All Wards Review of Community and Voluntary Sector Mental Health Services The report will provide a summary of the service review with recommendation actions for the future commissioning of mental health services from the community and voluntary sector.	Joint Commissioning Board Cabinet Member for Adult Social Care & Health	Consultation will take place prior to the JCB	Anne Foster Tel: 01273 574657
ETSC MM 24849	29/11/11	All Wards Pedestrian Crossing Assessment To seek Cabinet Member support for the priority list submitted and to grant permission to begin implementation of those crossing points identified.	Environment, Transport & Sustainability Cabinet Members Meeting Cabinet Member for Transport & Public Realm	A previous Pedestrian Crossing Methodology report was submitted to the CMM on the 26th March 2011 and it was agreed, once assessments were carried out, to take the results to a future meeting.	Robin Reed Tel: 29-3856
ETSC MM 24834	29/11/11	St Peter's & North Laine Valley Gardens Approval sought for funding to progress an urban enhancement scheme in Valley Gardens.	Environment, Transport & Sustainability Cabinet Members Meeting Cabinet Member for Environment & Sustainability	Consultation will be carried out once the scheme moves to design stage.	Tom Campbell Tel: 29-3328

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DECISIONS ANTICIPATED FOR DECEMBER 2011					
CAB 21123	08/12/11	All Wards Targeted Budget Management (TBM) 2011/12 Month 7 To update members on the Capital and Revenue financial performance of the Authority's General Fund Housing Revenue Account at month 7.	Cabinet Cabinet Member for Finance & Central Services Annual Forward Plan 2011-2012		Nigel Manvell Tel: 29-3104
CAB 23937	08/12/11	All Wards Budget Update and Savings 2012/13 To note any changes to the council's overall resource position and to agree the provisional savings options for setting the 2012/13 budget	Cabinet Cabinet Member for Finance & Central Services Edition 40 (September - December) 2011	This report is part of the budget setting process which incorporates consultation with local residents and business	Mark Ireland Tel: 29-1240
CAB 24613	08/12/11	All Wards Waste Strategy Review To seek Cabinet approval to review and update the Municipal Waste Strategy which was agreed by Cabinet in March 2010.	Cabinet Cabinet Member for Environment & Sustainability		Gillian Marston Tel: 29-4701

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DECISIONS ANTICIPATED FOR JANUARY 2012					
ASC 25235	16/01/12 20/02/12	<p>All Wards</p> <p>Joint Commissioning Strategy for Adults with Autistic Spectrum Conditions (ASC) 2012-2015</p> <p>To seek Cabinet Member Approval for a Brighton & Hove Joint Commissioning Strategy for Adults with Autistic Spectrum Conditions (ASC) focusing on: raising awareness; diagnostic and assessment pathway; transition from childhood to adulthood; service planning.</p>	<p>Adult Social Care & Health Cabinet Member Meeting</p> <p>Joint Commissioning Board Cabinet Member for Adult Social Care & Health</p>	<p>Consultation informing development of the draft strategy has already taken place via a) Adult Social Care & Housing Overview & Scrutiny Panel March 2011 and b) Joint Strategic Needs Assessment May 2011. Additional cross-sector consultation will also take place during the period October - December 2011. The draft will also be submitted to the NHS Sussex Clinical Operations Group and the Joint Commissioning Board.</p>	<p>Angela Flood Tel: (01273) 290790, Diana Bernhardt Tel: 29-2363</p>

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CAB 21043	19/01/12	All Wards Council Tax Base 2012/13 To set the council tax base and establish the estimated revenue from Council Tax for 2012/13	Cabinet Cabinet Member for Finance & Central Services Annual Forward Plan 2011-2012		James Hengeveld Tel: 29-1242, Mark Ireland Tel: 29-1240
CAB 21658	19/01/12	All Wards Development of new Council Single Equality Scheme and Council Equality and Inclusion Policy To seek approval for the proposed new scheme and policy.	Cabinet Cabinet Member for Communities, Equalities & Public Protection Annual Forward Plan 2011-2012	Internal & External stakeholders: (inc. staff, service-users, residents, community and voluntary sector groups). Consultation period June-Sep 2011.	Mary Evans Tel: 29-1577
CYP 25401	20/01/12	All Wards Services to Young People 2012-2014 - Joint Commissioning Strategy To seek Cabinet Member agreement for the new Youth Service Joint Commissioning Strategy and procurement plan.	Children & Young People Cabinet Member Meeting Cabinet Member for Children & Young People Edition 42 (November 2011 - February 2012)	Consultation document placed on Consultation Portal until 23 September 2011. Wide ranging consultation with Young People and Stakeholders.	Kerry Clarke Tel: 01273 295491

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DECISIONS ANTICIPATED FOR FEBRUARY 2012					
CAB 21045	09/02/12	All Wards General Fund Revenue Budget & Council Tax 2012/13 To agree the revenue budget and council tax for 2012/13 and recommend approval by Full Council	Cabinet Cabinet Member for Finance & Central Services Annual Forward Plan 2011-2012		James Hengeveld Tel: 29-1242, Mark Ireland Tel: 29-1240
CAB 21065	09/02/12	All Wards Capital Resources & Capital Investment Programme 2012/13 To agree the planned capital investment programme for all council services and recommend approval by Full Council.	Cabinet Cabinet Member for Finance & Central Services Annual Forward Plan 2011-2012		James Hengeveld Tel: 29-1242

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CAB 21067	09/02/12	All Wards Housing Revenue Account Budget 2012/13 To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2012/13 and recommend approval by Full Council.	Cabinet Cabinet Member for Finance & Central Services Annual Forward Plan 2011-2012		Sue Chapman Tel: 29-3105
CAB 21211	09/02/12	All Wards Housing Revenue Account Capital Programme 2012-15 To seek Full Cabinet Approval for the 3 year capital programme for housing	Cabinet Cabinet Member for Finance & Central Services Annual Forward Plan 2011-2012	Housing Management Consultative Committee, Housing Cabinet Member.	Sue Chapman Tel: 29-3105

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CAB 21069	09/02/12	All Wards Targeted Budget Management (TBM) 2011/12 Month 9 To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 9	Cabinet Cabinet Member for Finance Annual Forward Plan 2011-2012		Nigel Manvell Tel: 29-3104
CAB 21128	09/02/12 22/03/12	All Wards Official Feed and Food Controls Service Plan 2012/13 To seek approval for the Feed and Food Controls Service Plan. To ensure transparency and accountability the Council details its planned food safety and standards work in a service plan as required by the food standards agency.	Cabinet Council Cabinet Member for Communities, Equalities & Public Protection Annual Forward Plan 2011-2012	Legal and Financial services, Cabinet Member and opposition spokesperson.	Nick Wilmot Tel: 29-2157

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CAB 21131	09/02/12 22/03/12	All Wards Health and Safety Annual Service Plan 2012/13 To approve the annual service plan. To ensure transparency and accountability the Council details its planned health & safety enforcement and advice work in a service plan as required by Section 18 of the Health & Safety at Work etc Act 1974.	Cabinet Council Cabinet Member for Communities, Equalities & Public Protection Annual Forward Plan 2011-2012	Legal and Financial services, Cabinet Member and opposition spokesperson, partners, stakeholders, public, businesses, employee organisations.	Roy Pickard Tel: 29-2145
ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED					
CYP 22134		All Wards Proposed New School for Hove - Consultation regarding Permanent arrangements The purpose of this report is to seek authorisation to commence the statutory process to make permanent the temporary arrangements at Connaught.	Children & Young People Cabinet Member Meeting Cabinet Member for Children & Young People Edition 36 (May - August 2011)	The consultation to be undertaken will comply with the requirements of the School Organisation regulations that are currently in place. This requires that we consult with any person who may have an interest in the proposal.	Gillian Churchill Tel: 29-3515

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ETSC MM 22533		<p>All Wards Road Safety 2020 Casualty Reduction Targets</p> <p>To provide details of the proposed casualty reduction targets for the next road safety strategy period ending 2020, and approve revised targets pending the submission of a new strategy.</p>	<p>Environment, Transport & Sustainability Cabinet Members Meeting Cabinet Member for Environment & Sustainability</p> <p>Edition 37 (June - September 2011)</p>	Not required.	Phil Clarke Tel: 29-3705
CAB 23540		<p>St Peter's & North Laine; Withdean Sports Facilities Management Contract - Capital Investment Proposals</p> <p>To seek Cabinet approval for the capital investment schemes at Withdean Sports Complex and Prince Regent Swimming Complex.</p>	<p>Cabinet Cabinet Member for Culture, Recreation & Tourism</p> <p>Edition 39 (August - November) 2011</p>	Finance, Legal, Property & Design, Procurement and Freedom Leisure.	Toby Kingsbury Tel: 29-2701, Ian Shurrock Tel: 29-2084

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CAB 22912		<p>All Wards City Commissioning Plan</p> <p>To seek Cabinet approval for a four year plan setting out the indicative strategic commissioning priorities for the city 2011/12-2013/14</p>	<p>Cabinet Leader of the Council</p> <p>Late Items Plan Edition 02 June - September 2011 (FP37)</p>	<p>Internal and external stakeholders inc. corporate management team, city partnerships, key public sector organisations, CVSF representatives, elected members – Cabinet and Overview & Scrutiny, through a range of means: verbal briefings, presentations, written papers. March – June 2011</p>	<p>Emma McDermott Tel: 29-3944</p>

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CAB 17853		<p>All Wards Preston Barracks Development – Update and future arrangements</p> <p>To advise of progress since the September 2009 report to Cabinet in developing wider scheme proposals in partnership with the University of Brighton. The report will also seek agreement to the next stages of work and setting out an indicative timetable.</p> <p>Note: This item was originally listed in error as going to September Cabinet and was intended to go to October Cabinet.</p> <p>Note: This item has been deferred to allow the partners time to complete discussions and consider options for future arrangements</p>	<p>Cabinet Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 28 (September - December 2010)</p>		<p>Mark Jago Tel: 29-1106</p>
CAB 8684		<p>All Wards Circus Street Development Site</p> <p>To consider a revised deal to achieve a financially viable redevelopment of the Circus Street site in light of prevailing</p>	<p>Cabinet Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 10</p>	<p>Internal officer consultation only for this particular decision. The progression and evolution of the final scheme will involve further detailed public consultation.</p>	<p>Max Woodford Tel: 29-3451</p>

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		<p>market conditions.</p> <p>Note: It is likely that there will be a public Part 1 report and a restricted Part 2 report for this item listed on the agenda for the meeting. This item has been deferred at the request of the Director from 9th July Cabinet to 17th September Cabinet.</p> <p>Note: This item has been deferred to the October Cabinet at the request of the Director.</p> <p>Note: The report has been delayed to the November Cabinet to allow the developers further time to complete the financial analysis.</p> <p>Note: This item is being deferred as following the submission by the developers of a further proposal relating to the amended offer, it is considered that there are further negotiations to be undertaken with the developers</p>			

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		<p>before officers are in a position to be able to recommend the proposals to Members</p> <p>Note: The report has been deferred to allow further negotiations.</p>			
CAB 5498		<p>All Wards Hangleton Bottom - Land Use Options</p> <p>To seek agreement to the marketing approach and future use of the site.</p> <p>This item has been deferred to allow for further consultation and consideration of options and will be brought to a future meeting.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 5 Revised</p>		Angela Dymott Tel: 29-1450

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